

**KENTUCKY BOARD OF LICENSED PROFESSIONAL COUNSELORS
REGULAR BOARD MEETING**

**Minutes
May 16, 2014**

A regular meeting of the Board of Licensed Professional Counselors was held on May 16, 2014 at 9:30 a.m. the Office of Occupations and Professions, 911 Leawood Drive, Frankfort, KY.

MEMBERS PRESENT

Dr. Martin Wesley
Karen Diane Reed
Dr. Daya Sandhu
Dr. John Rigney
Dr. Kim Naugle
Mr. Christopher Griffith

OCCUPATIONS & PROFESSIONS STAFF

Ms. Diana Jarboe, Board Administrator
Gordon Slone, O&P Executive Director
Gerald Lang, O&P IT Staff

MEMBERS ABSENT

Dr. Sandra Parks

CALL TO ORDER

Dr. Wesley called the meeting to order at 10:55 a.m.

MINUTES

Dr. Naugle made a motion to approve the April 17, 2014 minutes. Dr. Sandhu seconded the motion and the motion carried.

BOARD MONTHLY FINANCIAL REPORT

The financial report was reviewed and accepted.

OCCUPATIONS AND PROFESSIONS REPORT

Mr. Gordon Slone, the Executive Director of the Office of Occupations and Professions, announced the addition of Donald Godbey as an O&P fiscal operations section employee, a newly vacant O&P receptionist position, the permanent Wi-Fi login and password for O&P, and the continued progress of the database/on-line license renewal project.

OLD BUSINESS

Mr. Slone informed the Board of the availability of a document library that could be created by Kentucky Interactive and used by the Board for the purpose of sharing, reviewing, editing, etc. documents and information as needed instead of a SharePoint site as originally requested by the Board. Dr. Naugle motioned for the Board to pay up to \$5000.00 to develop such a document library, Dr. Rigney seconded the motion, and the motion carried unanimously.

The Board members also requested Mr. Slone to allow a projector to be installed in the Board meeting room. Mr. Slone will explore all options and notify the Board as to what can be done to fulfill this request.

The Board members discussed amending the licensure applications in the future to specifically state that a licensee's address, as provided to the Board, may be released to outside vendors as it relates receiving or maintaining their licensure. Dr. Naugle motioned to fulfill mailing lists requests, for now, including the name and address of the licensee. Dr. Rigney seconded the motion and the motion carried.

NEW BUSINESS

The Board has been invited to the annual meeting for all state licensure boards hosted by NBCC. NBCC covers the expenses for one Board member and one staff person to attend this meeting. Dr. Naugle made a motion for the Board to pay for any other Board members who wish to attend the meeting. Mr. Griffith seconded the motion and the motion carried.

The Board members scheduled special meetings on June 18, 2014 and June 19, 2014, 9:00am to 5:00pm. These meetings will take place to continue drafting regulations and corresponding statutes, including continuing education requirements, licensure fees, criminal background checks, licensure applications and requirements, and many others items.

Mr. Grawe announced his plans of retirement in this year. Dr. Naugle motioned for the Board to purchase a plaque for Mr. Grawe for his diligent service and exceptional advice. Dr. Sandhu seconded the motion

and the motion passed unanimously.

Dr. Naugle motioned to approve the supervision contract for Robin Duvall, effective 2/18/2011. Ms. Duvall had submitted the contract for approval by the Board but no action was ever taken. Dr. Rigney seconded the motion and the motion passed.

Mr. Griffith motioned for the Board to take disciplinary action against the LPCA licensees who have not submitted a semi-annual report that was due in October 2013. Dr. Naugle seconded the motion and the motion carried. Dr. Naugle then motioned to send a letter to the supervisors of record for those noncompliant LPCA's notifying them of the formal complaint filed by the Board. Dr. Sandhu seconded that motion and the motion carried.

COMPLAINTS/OTHER LEGAL MATTERS

The following cases are ongoing:

- 13-KMPC-0800
- 2013-01
- 2013-05
- 2013-06 (Mr. Griffith recused himself for all discussion)
- 2013-07 A&B
- 2013-10
- 2014-03
- 2014-04
- 2014-05
- 2014-06 A&B

The Complaints Committee motioned to dismiss case 2013-11. Dr. Sandhu seconded the motion and the motion carried.

The Complaints Committee motioned to dismiss case 2013-04. Dr. Naugle seconded the motion and the motion carried.

APPLICATION REVIEW

A motion was made by Mr. Griffith, seconded by Dr. Sandhu, and carried to take the following actions:

LPCA APPLICATIONS

The following applications for LPCA were approved: William Bowling, Tarra Byrd, Sherri Caldwell, Brenda Gallagher, Jessica Gibson, Alaina Hancox, Michael Killebrew, Sharon Kissel, Richard Kranz, Carrie Lawson, Angela Little, Patricia Porciello, Sarah Puckett, Rebecca Runyon, Illyssa Russell, Kaitlyn Stephens, and Aimee Jo Vaughn.

The following LPCA application(s) were approved, pending submission and approval of a supervisory agreement: Jean Barlow, Brittany Corde, Jonisha Fondren, LaWanda McCants, John Schmanski III, Melanie Young, and Jaclyn Zembrodt.

The LPCA application for Kimberly Khadoo-Miracle was deferred. She is requested to submit additional information regarding her supervision agreement and work setting.

The LPCA applications for Ann Leitch and Jonathan Hernandez were deferred. They are requested to submit an official, graduate level, transcript showing a conferred degree.

The following LPCA application for Virginia Wade was deferred. She is requested to provide a course syllabus.

LPCA SUPERVISION AGREEMENTS

The following supervisory agreements were approved: Jacquelyn Bainbridge, Robbi Barberi, Sally Carter, Jill Collins, Karla Cox, Jessica Davis, David Hunter, Sonya Jemley, Sara Jones, Amber Madden, Tammy Mattingly, Stacy Powell, Shannon Smith, Juda Arlene Sparks Cotton, Aarron Sparrow, and LaRonda Terrell.

LPCC APPLICATIONS

The following applications for LPCC were approved: LaKeisha Dennis, Carla Farrar, Carrie Kennedy, David Kingsbury, Cynthia Meredith, Sarah Richardson, and Gordon Wieland.

The following applications for LPCC via endorsement were approved: Angela Spiers, Jaime Vanderbloemen, and Darlene Vaughn.

APPLICATIONS FOR CONTINUING EDUCATION

The following applications for providing continuing education were approved:

Bluegrass.org – Substance Abuse Assessment, Engagement & ASAM Criteria in Outpatient Settings

Bluegrass.org – Managing Legal and Ethical Risks in Clinical Practice

Bluegrass.org – Treatment Planning Essentials

Bluegrass.org – Risk Management

Bluegrass.org – DSM-5 Overview

Cumberland River Behavioral Health – Domestic Violence

Cumberland River Comprehensive Care – Southeastern Kentucky Addiction Symposium

Dept. of Juvenile Justice – Juvenile Sex Offender Provider Certification

Dept. of Juvenile Justice – Sex Offender Risk Assessment of Adults

Dept. of Juvenile Justice – Completing a Comprehensive Juvenile Sexual Offender Assessment

Home of the Innocents – Understanding & Responding to Domestic Violence

Home of the Innocents – Preventing Pediatric Abusive Head Trauma

Home of the Innocents – HIV/AIDS Education

Interactive CE Training – 'Tis a Gift to be Simple, The Paradox of Hypnosis

Lighthouse Counseling Services Inc. – The Role of Nutrition in Mental Health

NKU – Understanding and Utilizing the DSM-5

The Morton Center – Vicarious Traumatization

The Morton Center – Synthetic Cannabinoids, Bath Salts, & Other Trending Drugs

Ramey Estep Homes – New Horizons in Ethical Practices

Ramey Estep Homes – The CPS Process and Mandated Reporting

The Ridge Behavioral Health Systems – Early Signs and Interventions for Addressing Mental Health in Older Adults

University of the Cumberlands – Doctoral Residency/Counselor Ed. & Supervision

The following applications for continuing education credit were approved:

Darrick Trammell – Understanding and Using the DSM-5

Jason Gati – Human Trafficking in Kentucky

A motion was made by Dr. Sandhu, seconded by Dr. Rigney and carried to deny the following applications:

The LPCA application for Joellen Heldt was denied for lacking fulfillment of 201 KAR 36:070.

The LPCA application for Nancy Metcalf was denied for lacking 60 graduate semester hours in counseling.

The LPCA application for Livinus Uba was denied for lacking 60 graduate semester hours in counseling.

The LPCA application for Abigail Thompson was not eligible for review. Based on the transcript provided, there was not 60 graduate semester hours in counseling including a practicum or internship.

The LPCA application for Nicholas Bloodworth was denied for not having a degree in counseling or a related field as defined by 201 KAR 36:070.

TRAVEL AND PER DIEM

Dr. Sandhu moved for approval of travel and per diem. The motion was seconded by Mr. Griffith. The motion carried.

NEXT MEETING

The next meetings of the LPC board are:

Special Meeting - Wednesday, June 18, 2014, 9:00am to 5:00 pm, at the Board office.

Special Meeting - Thursday, June 19, 2014, 9:00am to 5:00 pm, at the Board office.

Regular Meeting – Friday, June 20, 2014, 9:30am, at the Board office.

ADJOURNMENT

With no further business being brought before the board, Dr. Naugle made a motion to adjourn the meeting, Mr. Griffith seconded the motion, and the motion carried. The meeting was adjourned at 4:10 p.m.